

2 0 2 6 & 2 0 2 7 W E D D I N G G U I D E



Three Sisters Photography



W W W . R O C K Y M O U N T A I N R E S O R T . C O M

CONTENTS



HELLO & WELCOME	03
VENUES	04
PACKAGE INCLUSIONS	08
DINING OPTIONS	09
BEVERAGE OPTIONS	13
ACCOMMODATIONS	14
LOCAL VENDORS	15
FAQ	17
THE FINE PRINT	21



WEDDINGS

Thank you for considering us for your special day!



Surrounded by the majestic peaks of the Canadian Rocky Mountains, the Banff Rocky Mountain Resort is nestled within Banff National Park and just a short drive from town, giving you a secluded retreat, yet still close to local amenities.

Exchange your vows in any one of our three air conditioned function rooms or in the lush outdoor surroundings of Pine Meadows with forest views behind you. After, celebrate with a reception up to 128 guests.

To request further information or to make an appointment please email: events@banfflodgingco.com

GREY WOLF ROOM

The Grey Wolf Room is our largest event space, perfect for dinner receptions up to 128 guests, with an inbuilt dance floor and an outdoor deck. The space features high vaulted ceilings and large windows with mountain views.

Maximum Capacity: 128 (banquet), 128 (ceremony)

Dimensions: 51' x 38'

Approx. Square Footage: 1,938 sq. ft.



PRICING

Summer (May 1 - September 30)

Reception Package	\$2,500
Outdoor Pine Meadows Ceremony & Indoor back up space	\$1,750

Winter (October 1 - April 30)

Reception Package	\$1,400
Indoor Ceremony	\$900

Sample Summer Wedding Cost Estimate for 100 People

Ceremony	\$1,750
Reception	\$2,500
Plated/Buffet + Late Night Buffet 100x\$100	\$10,000
Minimum Bar Spend	\$1,000
Estimated Total Cost	\$15,250

Reception only packages may be available



Zoya Lynch Photography

TIMBER WOLF ROOM

The Timber Wolf Room is perfect for a party of 50 - 75 guests, with an inbuilt dance floor and views of Cascade Mountain.

Maximum Capacity: 100 (banquet), 126 (ceremony)

Dimensions: 42' x 40'

Approx. Square Footage: 1,680 sq. ft.



PRICING

Summer (May 1 - September 30)

Reception Package	\$2,500
Outdoor Pine Meadows Ceremony & Indoor back up space	\$1,750

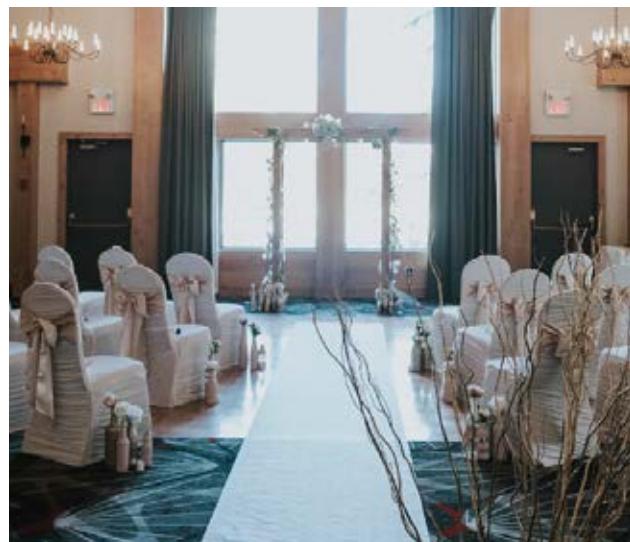
Winter (October 1 - April 30)

Reception Package	\$1,400
Indoor Ceremony	\$900

Sample Summer Wedding Cost Estimate for 75 People

Ceremony	\$1,750
Reception	\$2,500
Plated/Buffet + Late Night Buffet 75x\$100	\$7,500
Minimum Bar Spend	\$1,000
Estimated Total Cost	\$12,750

Reception only packages may be available



WHITE WOLF SUITE

The White Wolf Suite is the perfect choice for smaller celebrations of up to 32 guests with buffet service, or up to 40 guests with a plated dinner.

The White Wolf Suite is also a perfect place for your wedding party to gather, dress, sip some champagne and prepare for the ceremony, or a pre-wedding dinner with your Bridal Party.

Maximum Capacity: 40 (plated), 32 (buffet)

Dimensions: 28' x 33'

Approx. Square Footage: 924 sq. ft.



PRICING

Summer (May 1 - September 30)

Reception Package	\$1,400
Outdoor Pine Meadows Ceremony*	\$1,750
Indoor Ceremony (White Wolf Suite)	\$500

Winter (October 1 - April 30)

Reception Package	\$1,400
Indoor Ceremony (White Wolf Suite)	\$500

Sample Summer Wedding Cost Estimate for 25 People

Indoor Ceremony (White Wolf Suite)	\$500
Reception	\$1,400
Plated/Buffet + Late Night Buffet 25x\$100	\$2,500
Estimated Total Cost	\$4,400

Reception only packages may be available.

*Pine Meadows is not available as a ceremony location Saturdays in summer for White Wolf Suite receptions. Bookings for a summer outdoor ceremony may be accommodated within 60 days of your wedding date.

PINE MEADOWS

Tucked away against the trees, Pine Meadows is popular during the warmer months. A wedding arch of your choice (mountain or traditional rectangle) is also available.

Maximum Capacity: 100 (ceremony)

PRICING

Exchange your wedding vows in the scenic Pine Meadows. Once the “I Do’s” are said, you can pop the bubbles, and enjoy a reception to follow in either the Timber Wolf or Grey Wolf Room.

Summer Only (May 1 - September 30)

Outdoor Pine Meadows Ceremony	\$1,750
& Indoor back up space	



CEREMONY & RECEPTION: ADDITIONAL INFORMATION

- Estimates are a guide only. All rates are approximate and calculated on ceremony & reception packages plus average menu pricing; rates and menus are subject to change. Restrictions may apply and 5% GST and 18% gratuity is not included.
- A \$5000 minimum food spend applies to Saturdays in Summer (May 1 – September 30) and all Canadian long weekends.
- For Grey Wolf and Timber Wolf Receptions a \$1000 minimum beverage spend applies.
- Summer weddings with an outdoor ceremony are available between May 1 - Sept 30. If the weather does not cooperate on the day of the ceremony, an indoor backup will be provided.

PACKAGE INCLUSIONS

The Banff Rocky Mountain Resort provides the perfect venue to combine your Ceremony and Reception for a seamless wedding day. With winter and summer packages available, you can experience your dream wedding any time of the year.

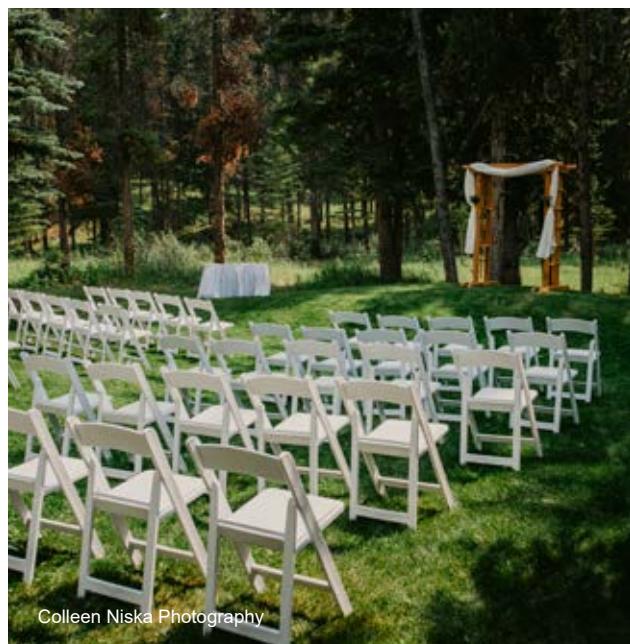
CEREMONY PACKAGE

Outdoor Ceremony (summer only) with indoor back-up space

- White resin folding chairs included for Pine Meadows.
- Signing table with white table linen.
- Wedding arch of your choice; mountain or traditional rectangle.

Indoor Ceremony

- Banquet chairs with black stretch covers.
- Signing table with white linen.
- Wedding arch of your choice; mountain or traditional rectangle. (not available for a White Wolf Suite ceremony)



RECEPTION PACKAGE

Reception Room Rental

- Available from 9:00am until midnight*
- *Grey/Timber Wolf Room finish times may be extended at an additional charge of \$150 per hour; maximum until 2:00am with last drink call at 1:30am.
- *White Wolf Suite maximum finish time is midnight with last drink call at 11:30pm.
- Evening prior access is possible at a cost of \$300, based on availability and confirmed 30 days prior to your wedding date.

Reception

- Banquet tables 5ft round or 6ft rectangle
- Banquet chairs with black stretch covers
- Standard white table linen, napkins, and tableware including cutlery and glassware.
- A cake plating fee applies
- Sound system (low volume background music)
- SOCAN & RE:Sound fees

Additional Inclusions for Grey / Timber Wolf

Room Receptions only:

- One Bartender
- Dance floor, podium, one microphone.



DINING OPTIONS



At Banff Rocky Mountain Resort, we offer a variety of dining options to make your wedding celebration truly special. Choose between a beautifully presented dinner buffet featuring a diverse selection of dishes or an elegant multi-course plated dinner, both designed to suit a range of tastes and dietary preferences. We also offer special children's menu options.

During cocktail hour, guests can enjoy a selection of delicious appetizers,

such as arancini, mini beef wellingtons, bruschetta crostini, and mini quiche. For late night snacking, our buffet provides an assortment of delicious bites to keep your guests energized throughout the evening.

Every meal is carefully crafted to create an unforgettable dining experience on your special day. We strive to meet the dietary restrictions of our guests, please discuss available options with our team.

SAMPLE DINNER BUFFET*



SALADS

- Caesar Salad
- Antipasto Platter
- Grilled Vegetable Platter
- European Potato Salad
- Garden Green Salad
- Cherry Tomato Salad
- Quinoa Salad

ENTRÉES

- AAA Slow Roasted Striploin
- AAA Alberta Prime Rib
- Fillet of Atlantic Salmon
- Herb Roasted Organic Chicken Breast
- Shrimp Puttanesca
- Green Peas & Paneer
- Eggplant Zucchini Lasagna
- Potato Gnocchi
- Roasted Cauliflower

ACCOMPANIMENTS

- Panache of Root & Seasonal Vegetables
- Organic Carrot & Parsnip
- Potato Au Gratin
- Roasted Garlic Smashed Potato
- Roasted Baby Yukon Potato
- Ancient Grain Rice Pilaf
- Jasmine Rice

DESSERT

- Pastry chef's selection of Mini Cheesecakes, Mango & Mocha Mousse Cakes, Crème Brûlée, Brownies, Seasonal Sliced Fruit Platter
- Served with freshly brewed organic Tea & Coffee

INCLUSIONS

- Assorted dinner rolls and butter balls
- Group choice of 4 salads*
- Group choice of 2 accompaniments
- Group choice of 2 meat & 1 vegetarian entrée
- Dessert

* choice of 2 salads for White Wolf Suite

*Please ask for our most up to date menus and pricing.

SAMPLE PLATED DINNER*



Kim Payant Photography

SALADS

- Caesar Salad
- Artisan Lettuce
- Arugula & Baby Spinach Salad
- Fior di latte
- Brie and Berries

SOUP

- Forrest Mushroom Bisque
- Smoked Carrot & Ginger
- Butternut Squash
- Potato & Leek
- Roasted Cauliflower & Turmeric Bisque

ENTRÉES

- AAA Alberta Beef Tenderloin
- Herb Roasted Organic Chicken Supreme
- Seared West Coast Salmon
- Bromelake Duck Breast
- AAA Alberta 8oz New York Steak

VEGETARIAN ENTRÉES

- Roasted Butternut Rossellini
- Roasted Mushroom Ravioli

DESSERT

- Trio of Chocolate Mousse
- Vanilla Crème Brûlée
- Berry Cheesecake
- Chocolate Decadence
- Freshly Brewed Organic Tea & Coffee

INCLUSIONS

- Dinner rolls & butter balls
- Group choice of 1 soup or salad
- Group choice of 2 meat & 1 vegetarian entrée*
- Group choice of 1 dessert

* choice of 2 entrées for White Wolf Suite
* served with seasonal vegetables & chef's choice of potato

*Please ask for our most up to date menus and pricing.

ADDITIONAL FOOD OPTIONS*

CHILDREN'S MENU

For your smaller wedding guests we offer the following:

Buffet Menu

0-5 years old eat for free, and 6-12 years old receive 50% off the adult dinner buffet price.

Special Children's Plated Menu

3 course menu including salad, group choice of 1 entrée, and dessert.



Kim Payant Photography

APPETIZERS

A selection of appetizers and canapés are available to serve during cocktail hour or late night.

Some of the selections include beef skewers, mini quiche with spinach and caramelized onion, pork dry ribs with ginger and sweet chilli sauce, veggie spring rolls, and smoked salmon or bruschetta on a crostini.



Kim Payant Photography

LATE NIGHT BUFFET

If you're planning a reception where your loved ones can show off their best dance moves, these late night snacks will keep your wedding going all night long.

Some of the selections include poutine bar with the option to add grilled chicken, chips & dip, a grilled cheese bar, hamburger slider station, crispy chicken wings, and pizza.

*Please ask for our most up to date menus and pricing.

BEVERAGE SELECTIONS



Kim Payant Photography

BAR SERVICES

Host Bar

All drinks will be billed to the master account.

Cash Bar

Wedding guests are responsible for their own drinks and pay the bartender directly at cash bar pricing.

Ticketed Bar

A ticketed bar allows you to control the number of beverages offered by providing a set number of drink tickets billed to the master account. A cash bar will be available thereafter.

Toonie Bar

Guests will pay a predetermined amount towards all drinks, generally between \$2 - \$5 with all funds going directly to the wedding couple. All charges will be billed to the master account.

Honour Bar

Allow your guests to contribute as desired with an honour bar. Simply set up a jar on the bar to collect contributions. All charges will be billed to the master account.

BAR SELECTIONS

Hi Balls

Ciders

Domestic Beer

Coolers

Imported Beer

Soft Drinks

House Wine

Juices

All prices are subject to 18% gratuity and 5% GST.

Please ask for our current menu's for selections and pricing.

Special orders not on our menus must be purchased by the bottle or the case.

ADD ONS

Add a little something extra with these Welcome Drinks:

Sparkling Wine Toast

Welcome your guests arriving at your wedding reception with a chilled glass of bubbles.

Bottle of Red + White Wine for the Table

Provide your guests with wine during dinner service by setting up 2 bottles on each table.

Signature Cocktails (1 oz)

Create your own or rename your favourite drink.

ACCOMMODATIONS

The Banff Rocky Mountain Resort offers a wide range of accommodations, including junior suites, studio condos, and one, two, and four bedroom condos. Our condos are equipped with living rooms, kitchen and fireplaces. Pets are welcome in some rooms on request for a fee.

When booking your wedding package with us, we are happy to extend discounted rates to you and your wedding guests:

15% off guestroom rates from May 1 to September 30

20% off guestroom rates from October 1 to April 30

Discounts are not available during Canadian long weekends or during the Holiday Period.
Terms & Conditions apply.



LOCAL VENDORS

PLANNING

Rocky Mountain Weddings & Events
(587) 222-0026 · info@rmwe.ca

Mountainscape Weddings
(403) 760-5431 · weddings@mountainevents.ca

Elope in Banff
(403) 668-0881 · elopeinbanff.ca

CAKE COMPANIES

KAKE by Darci – Canmore
(403) 609-8482 · kakecanmore.com

TREATS & FAVOURS

Rocky Mountain Soap Co.
(403) 762-5999 · rockymountainsoap.com

Rocky MTN Chocolate
(403) 762-2624 · rockychoc.com

JK Bakery
(403) 678-4232 · jkbakery.ca

Frankie D's Doughnuts
frankiedsdonuts.com

FLOWERS

Banff Mountaintop Flowers
(403) 762-8600 · banffmountaintopflowers.com

Forget-Me-Not Flowers
(403) 762-4111 · banffflowers@gmail.com

PHOTO & VIDEO

Mountain Wedding Videos
(403) 493-6672 · mountainweddingvideos.com

Kim Payant Photography
(403) 497-5111 · kimpayantphotography@gmail.com

Jackie LaRouche Photography
(403) 760-5612 · hello@jackielarouche.com

Jody Goodwin Photography
(250) 344-1783 · info@jodygoodwinphotography.com

Rocky Mountain Photo Co.
(587) 575-2020 · info@rockymountainphoto.com

BEAUTY

Botega Salon & Gallery
(403) 760-3087 · botegahair.com

Beatnik Salon
(403) 985-5550 · beatniksalon.com

B-Towne Salon
(403) 762-0505 · b-towne.com

ENTERTAINMENT

Bow Valley DJ
(403) 688-7186 · booking@bowvalleydj.com

Class Act DJ Service
(403) 678-2949 · classactdj.com

Livin' & Dancin' DJ Services
(403) 609-3546 · banffcanmoredj.com

LOCAL VENDORS

ESTHETICS & SPA

Red Earth Spa at the Banff Caribou Lodge
(403) 762-9292 · redearthspa.com

Meadows Spa & Pools (Moose Hotel & Suites)
(403) 760-8577 · banffmeadowspa.com

COMMISSIONERS

Faryna, Karyn Audrey
(403) 762-8098 · info@banfflakelouiseweddings.com

Jackson, Marie-Eve (Weddings by ME)
(403) 762-9296 · Marieeve.Jackson@gmail.com

Married By Cole · Cole Hofstra
(780) 994-2378 · colehofstra@gmail.com

White, Robin R.
(403) 760-4867 · info@banfflakelouiseweddings.com

LICENSING

Banff Bureau
banffregistry.ca

CHILDCARE

My Hotel Sitter
(403) 762-3661 · myhotelsitter.com

Childcare Connection Banff
(403) 760-4443 · info@childcarebanff.com

TRANSPORTATION

Highland Executive Chauffeur Inc.
(800) 991-6571 · highlandvip.com

Discover Banff Tours
(403) 760-5007 · banfftours.com

Banff Porter
1 (888) 449-2901 · banffporter.com

TOWN OF BANFF

Public Ceremony Sites · banff.ca/Weddings
(403) 762-1235 · rentals@Banff.ca



DÉCOR FAQ

When can we set up our décor?

You will have access to the banquet room from 9:00am on the morning of your wedding day. Evening prior access may be possible at a cost of \$300, based on availability and confirmed 30 days prior to your wedding date. All décor must be removed from the banquet room by 9:00am on the day after the wedding.

Can I have items delivered and stored prior to the wedding?

Storage of goods shipped prior to the event is subject to prior arrangements and space availability. The venue is not responsible for any lost, stolen, or damaged items.

What is not permitted by the venue?

The use of confetti, sparkles, glitter, bird seed, or alike are not permitted in or outside the venue. The use of candle sticks, nails, thumb tacks, scotch tape or staples are not to be used in any banquet room. Any damages caused by the use of these items will result in a charge to the master account. Should damages occur in a banquet room due to the negligence of members of the wedding group, an assessment for damages will be added to the master account upon departure.

Can we access the venue for planning?

Absolutely, we just ask that you make an appointment prior so we can make sure the space is available for you.

Can the venue set up and remove our décor?

For an additional fee of \$600 the hotel will set up simple decor such as; chair covers, chair ties, table runners, skirting and centre pieces the night prior to the wedding. All décor must be delivered to the hotel a minimum of 2 full days prior to wedding day. For an additional fee of \$300 the hotel will dismantle your décor and set it aside for pick up on the morning after your wedding. Décor must be removed from the reception banquet room by 9:00am the day after the wedding. The venue is not responsible for any lost, stolen, or damaged items.

What décor is permitted by the venue?

Flowers: You are welcome to bring flowers which can be delivered to the venue on the wedding day only.

Non Drip Candles: Dripless candles placed in your own containers are permitted on the guest tables. The wick must be a minimum of 2 inches below the rim of the container.

Centrepieces: Centrepieces can be provided and set-up by the wedding party.

Hanging Items: Provided no damage is caused to walls or light fixtures, installation of hanging décor is permitted and can be undertaken by the wedding party. All décor must be advised to your Sales and Catering Coordinator 30 days prior to your wedding date.

Tableware: You may bring in your own tableware, including specialty cutlery, glassware and charger plates. The hotel is not responsible for loss, damage or cleaning of these items.

WEDDING DAY FAQ

Where do my guests park?

Complimentary parking is available at all of our venues for those staying overnight in our hotels. Parking is on a first come, first serve basis. All other guests must use alternate parking.

How long can the reception last?

Until Midnight. Times may be extended with prior approval from the Hotel General Manager at an additional charge of \$150 per hour. The maximum is until 2:00am, with the last drink call at 1:30am.

Who is my onsite contact person?

14 days prior to arrival your Sales & Catering Coordinator will transfer your wedding file to the Food & Beverage Manager of the venue. From this time onwards, the Food & Beverage manager will be your primary contact and will be on hand on your wedding day to ensure all goes well.

Can our dog or cat be part of our wedding?

Yes, for an outdoor ceremony only. Some of our guestrooms are pet friendly too. Pet friendly rooms must be requested at time of booking. A pet fee of \$30 applies per pet, per night. We do ask that your pets are not left unattended in the room.

Do you provide an emcee?

The venue will not provide an emcee. We suggest a family member, close friend, or DJ to emcee the event.



Alex Popov Photography

FOOD & BEVERAGE FAQ

Can we bring our own food or wedding cake?

Due to licensing, health regulations and insurance requirements, all food and beverages served must be supplied and prepared by the venue. Additionally, no remaining food or beverage may be removed from the premises, with the exception of wedding cakes/cupcakes. A Cake Plating fee is included in each package. The cake/cupcakes can only be delivered the day of the event and must be in a proper bakery box or similar. Our Food & Beverage Department will assume no responsibility for the cake/cupcakes. Details of the delivery of such items must be arranged in advance. Please bring a cake knife & server set.

Are menu prices guaranteed?

Due to the fluctuation of the price of food, all prices are subject to change without due notice, however, the venue will guarantee prices 30 days prior to the event.

Can I bring personalized bottles of liquor for wedding favours?

Yes; however the wedding favours must be given upon guest departure from your wedding reception. All liquor provided for the event is supplied by the venue only.

Is the bartender included?

The service of one bartender is included in some wedding packages. Each additional bartender is \$175. The number of bartenders needed is determined by the number of guests.

Can we have a candy bar?

Yes; the wedding couple are to provide all the jars, tongs and bags for the candy.



MISCELLANEOUS FAQ

How much will my wedding cost?

The cost of your event will depend on the ceremony package, reception package, food & beverage selections, final numbers, or any other additions selected. Expect your initial cost estimate to fluctuate, both up until 21 days prior to arrival when all details are finalized, and after the event for any charges based on consumption, i.e. bar spend.

Extra Costs & Arrangements

- Alcoholic beverages
- Wedding cake
- Overnight accommodations
- Rehearsal times
- Décor and flowers
- Additional bartenders
- Place cards – required for plated service
- Table numbers
- Entertainment
- AV requirements

What is a SOCAN fee?

By law, groups using music must be charged a surcharge from SOCAN (Society of Composers, Authors & Music Publishers of Canada) which will be added to your final invoice. The rate is based on the venue you are booking. Please inquire accordingly.

What is a RE:Sound fee?

RE:Sound is a Canadian not for profit music licensing company dedicated to obtaining fair compensation for artists and record companies for their performance rights. Use of Music to Accompany Live Events was certified by the Copyright Board of Canada on May 26, 2012. Hence, by law, groups using music must be charged a surcharge which will be added to your final invoice. The rate is based on the venue you are booking. Please inquire accordingly.

Do I need to hire a DJ?

There is a sound system in the Grey Wolf & Timber Wolf Rooms, and White Wolf Suite, which are recommended for speeches or ambient background music only. For dancing we suggest renting your own speaker or hiring a DJ.

What is my Sales & Catering Coordinator's role?

Your Sales & Catering Coordinator is here to assist with all venue related queries and arrangements including banquet room, guestrooms, rehearsal dinner and food & beverage arrangements. Should you require extra assistance in scheduling your day, arranging décor, finding vendors, or generally planning all the intricacies of your special day we can suggest several outstanding professional wedding planners that are familiar with our facilities.

THE FINE PRINT

Deposits & Final Payments

The Venue requires a non refundable deposit in the amount of \$2,000, which the Venue must receive with the signing of our contract in order to guarantee a hold on the space. A secondary deposit of \$2,000 is due Sixty (60) days prior to the event. If the deposits are not received, the Venue will no longer be required to continue to hold the space requested. Full payment is due a minimum of Twenty- One (21) days prior to the event with payment for any additional charges incurred during the event will be invoiced post event.

Catering & Event Due Dates

Food & Beverage will be charged according to the guaranteed number of guests or on consumption, whichever is greater. If no guaranteed number is provided, the estimated attendance on the final signed contract will serve as the guarantee. A 20% reduction in the original contracted guest count can be made without penalty up to Twenty-One (21) days prior to the event. Further reductions made within Twenty-One (21) days prior to the event will result in the full charge of anticipated food & beverage revenue.

- **Menu Choices:** Final menu selections must be submitted a minimum of 45 days prior to the event.
- **Seating Chart:** Final seating chart must be submitted a minimum of 30 days prior to the event.
- **Floor Plan:** Final floor plan must be signed and returned with 30 days prior to arrival.
- **Banquet Event Order:** All functions will receive a Banquet Event Order outlining all event food & beverage services, which must be signed and returned with 30 days prior to your event.
- **Final Count:** Final Guaranteed Guest Counts are due 21 days prior to your event.
- **Catering:** Individual Entrée Choices (If a plated menu is chosen) are due 21 days prior to your event, along with a seating chart indicating specific plated orders. Wedding Couple is to provide colour coded place cards or place cards with a symbol indicating choice.

Force Majeure

The performance of this Agreement by either party is subject to acts of God, government, authority, disaster, or other emergencies, any of which make illegal or impossible to provide the facilities and/or services for your event. It is provided that this Agreement may be terminated for any one or more of such reasons by written notice from one party to the other without liability.

Cancellation Policy

Should it be necessary to cancel your wedding for any reason, the Venue will suffer damages. Wedding Couple agrees to pay the Venue, at the time of cancellation, a liquidated damages fee, as follows:

- Cancellations received outside of ninety (90) days prior to arrival date, a cancellation fee equal to your non-refundable first deposit (\$2,000) will be retained by the Venue.
- Cancellations received more than sixty (60) days but less than ninety (90) days prior to arrival date, a cancellation fee equal to 50% of the total anticipated event revenue.
- Cancellations received less than sixty (60) days prior to arrival date, a cancellation fee equal to 100% of anticipated event revenue.

All cancellations must be received and confirmed in writing to the Events Department by email to events@banfflodgingco.com.

NOTES

NOTES



(403) 760-2204



www.banfflodgingco.com



events@banfflodgingco.com